

Virginia Department of Education
College Park Elementary School Family Engagement Policy

***NOTE:** Each school receiving funds under Title I, Part A, of the Elementary and Secondary Education Act (ESEA) must develop a written school-family engagement policy jointly with parents for all children participating in Title I, Part A, activities, services, and programs. That policy must comply with Section 1118(b) of the ESEA and shall describe the means for carrying out the requirements of subsections (c) through (f).*

College Park Elementary School jointly developed this family engagement policy in consultation with school personnel, community members, and parents and adopted it on November 2, 2018. A list of committee members responsible for the writing of this policy can be found in Appendix A. This policy was distributed to parents of participating children and to the extent practicable, provided in a language the parents can understand. This policy shall be made available to the local community by Web page. If the Title I plan application is not satisfactory to the parents of participating children, the local educational agency will submit any parent comments with the application when the plan is submitted to the state. This family engagement plan will be updated annually to meet the changing needs of parents and the school.

Part 1. POLICY INVOLVEMENT

College Park Elementary School will:

- (1) Convene an annual meeting on October 10, 2018 to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and to explain the requirements of Title I, and the right of the parents to be involved;
- (2) Offer a flexible number of meetings. A schedule of this year's meetings can be found in Appendix B;
- (3) Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school family engagement policy and the joint development of the schoolwide program plan (if applicable);
- (4) Provide parents of participating children:
 - (A) timely information about Title I programs;
 - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
 - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
- (5) If the schoolwide program is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. (if applicable)

Part 3. BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, College Park Elementary School and Virginia Beach City Public Schools assisted under this part:

- (1) shall provide assistance to parents of children served by College Park Elementary Schools and Virginia Beach City Schools, as appropriate, in understanding such topics as the state's academic content standards and State student academic achievement standards, state and

- local academic assessments; also monitor a child's progress and work with educators to improve the achievement of their children;
- (2) shall provide materials and training to help parents work with their children to improve individual achievement, such as literacy training and using technology, as appropriate, to foster family engagement;
 - (3) shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents; and how to communicate and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
 - (4) shall, to the extent feasible and appropriate, coordinate and integrate family engagement programs and activities with public preschool and other programs; conduct other activities such as parent resource centers that encourage and support parents in more fully participating in the education of their children;
 - (5) shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format that is practicable and in a language that parents can understand;
 - (6) may adopt and implement model approaches to improving family engagement;
 - (7) may develop appropriate roles for community-based organizations and businesses in family engagement activities; and
 - (8) shall provide such other reasonable support for family engagement activities under this section as parents may request.

Part 4. ACCESSIBILITY

College Park Elementary School, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, in a format that is practicable and in a language that parents can understand.

Appendix A: Committee Members Responsible for Writing This Policy

April Sanders
Tanisha Hawkins
Latial Warner
Shantae Johnson
Elizabeth Jordan

Appendix B: Schedule of Meetings and Events

Fall Meet and Greet/ Open House	August 29, 2018
Fall Family Literacy Night/Title 1 Open House	October 10, 2018
Parent Teacher Conferences	November 6, 2018
Donuts For Dads	November 9, 2018
Fall Family Math Night	November 14, 2018
S.A.P.L.I.N.G.S.	December 2018
Winter Music Program and PTA presentation	December 12, 2018
Quarterly Student Recognition ceremonies	December February May
African American Male Summit (Office of Equity Affairs)	January 2019
Family Science Night	March 20, 2019
Father/Daughter Dance	March 8, 2018
Black History Month program	February 20, 2019
Parent Review survey	March 2019
SOL Family Night	May 1, 2019
Mother/Son Dance	May 10, 2019
Muffins For Moms	May 2019
Spring Concert and PTA Meeting	May 15, 2019
Field Day	TBD
5 th Grade End of Year Ceremony	June 12, 2019